

Williamstown Library Board Minutes  
June 13,2023

Meeting was called to order by President Jody Hunt at 6:00pm with all board members present at this time. Director Laurie Hale was also present.

Jean Farmer and Cherie Tietjen made motions to approve the agenda. All in favor, motion carried.

Approval of the May 9th meeting, with motions by Kate Dorn and Alice Trumble, motions carried with all in favor.

Terry DeMassey and Jody Hunt made the motions to accept the financial report as presented. All in favor, motion passed.

Laurie (director) gave her report on the previous month. The director and all volunteers whose the circa desk are required to have Outlook email addresses. It was stressed that we are not to share our sign in info to keep things secure. It was decided to attend the Oswego County fair in September. We will have our library info set up for the Fall Festival. There is a passport system in place for the SRP. Children who have their passports stamped by 4 different Oswego County Libraries, will have their name entered into a drawing. Williamstown is hosting the next Oswego Library Council Meeting on September 7, 2023. Helene Bentley was the winner of our Unread Books Contest. 44 books were read, 23% of the unread books. We will do the contest again during SRP. NCLS is applying for a consortium grant of help offset the installation costs for the upgrading to the fiber connections. The Director has requested 2 computers to replace the ones that did not get replaced last year.

**OLD BUSINESS :** Frontier Fiber switchover equipment has been installed. Next, Frontier will power on their system and then Joe from NCLS, will come to Williamstown to connect us to the router.

The 2023 Book, Bake, Yard sale with Chicken BBQ was another success !! A discussion was held, as always, to talk about different ways to advertise, set up and help our patrons.

**NEW BUSINESS :** A Memo of Understanding between Americorps and RSVP needs to be signed by the board president and the director. Jean

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and Kate recently attended a Zoom Library Board Training event and reported back to the board.

It was also discussed the we need to have an Emergency Plan for the library. We felt we needed to update the one in place now. We have more volunteers and patrons and felt that it needed to be updated.

The director presented our yearly newsletter ready to be printed. Sue Billington and Tami Trumble made the motions to accept the newsletter. All in favor. Motion passed.

There is no meeting in the month of July.  
NCLS annual meeting to be held in Clayton, September 14th.

October meeting we will be checking policies and by-laws.

Meeting was adjourned at 7:30pm with motions made by Cindy Arquette and Tami Trumble. All in favor. Motion carried.

Next meeting August 8th, at 6pm in the Community Room of the library.

Respectfully submitted,

Terry DeMassey  
Secretary