

Williamstown Library Meeting Minutes

January 14, 2020

Meeting was called to order at 6:00pm, with all members present at this time. Minutes of the November meeting were accepted as read with Cindy Arquette and Cherie Tietjen making the motions.

Treasurer's report was accepted as presented with Jean Farmer and Cherie Tietjen making the motions.

Circulation Statistics for the year show that our library is and continues to be an important part of the community. We had over 4,500 books and videos circulated this past year. Patrons, and others in the community, have used our wireless 9,472 times. We have loaned to other libraries 2,316 items and we have borrowed 830. Director Bev Ripka is currently working on the annual report and the annual letter will be in the works soon.

The director has several meetings coming up in the next few weeks at NCLS including SRP, newsletter workshop and learning more about the Workflows program that the volunteers use.

We have several events already planned. A program with Siberian Huskies, a local artist will display some of his work and visit our library. The AARP safe driving class will be held twice this year, with expected full classes both times.

The annual Silent Auction will be held February/March with many different items offered for bids. Varying starting bids will be placed on the items this year.

The Board worked on our annual budget for the coming year. Budget was approved with motions being made by Jean Farmer and Cindy Arquette to accept.

Director Ripka's annual evaluation was covered at this meeting. The Board also decided to give her a cost of living increase this year. Motions made by Cindy Arquette and Jean Farmer to approve. Thank you for all your hard work, Bev.

It was discussed and decided that we all (director, President, Vice President, Treasurer, Secretary and volunteers, who all are more than just volunteers,) should write up a job description of what we do at the library. We call it our "Back up Plan". We feel it is needed for future use to be helpful to anyone that comes into our library to fill in for one of us.

Meeting was adjourned at 8:00pm with Jody Hunt and Cherie Tietjen making the motions. Next meeting will be held February 11th at 6:00pm in the Community Room. All are welcome.

Respectfully submitted,

Terry DeMassey, Secretary